

Howell South Little League Fingerprint Instructions

1. Go to <https://uenroll.identogo.com> and enter the follow service code: 2F1J3Y. (2F1J3Y-NJ920610Z NJSP Volunteer Review OPS Youth Servicing Organization VOLUNTEER YSB)
2. Click: Schedule or Manage Appointment, proceed to follow the multi-step process as it will require you to provide personal information to include name, address, DOB, citizenship, etc.
3. IMPORTANT: enter code **N12001** as the CONTRIBUTOR CASE NUMBER when requested as it identified Howell south Little League. Otherwise, you will not get credit for your fingerprints.
4. Once appointment is schedule, you will receive a confirmation email. This email will include a UE ID# ex. UZNJ-A2B3BC (mixture of letters/numbers). The UD ID# is linked to you. In the event you have to cancel/reschedule your appointment, go to the above Identogo link and click: manage and existing appointment and input your personal information and/or UE ID# and your appointment can be managed from there. Identogo requires a 24 hour notice for cancellations, etc.
5. Once fingerprints are complete, you will have online access within 24-48 hours. Again, go to above Identogo link and click: Check status of your service, input your personal Information and/or UE ID# and you will have access to your fingerprints. Fingerprints will have a TCN# which is linked to your identity. Please forward your print to Howellsouthll@gmail.com, Attention: Player safety agent.

Monitoring Fingerprint via Identogo:

Go to <https://uenroll.identogo.com>; see above instructions.

Monitoring Fingerprints via Howell Municipals Website.

Go to www.twp.howell.nj.us. Type in “Fingerprints” in search engine and click line.

“Township Fingerprint list” is updated bi-annually. Direct link is as follows:

<https://www.twp.howell.nj.us/DocumentCenter/View/7744/Fingerprints-22929>

Monitoring Fingerprints via Instant Verification inc:

Go to www.instantverificationinc.com; Click approval lists, “Howell”, you will see current/valid coaches for all sports with Howell Township. Identogo is directly linked to Instant Verification Inc. This is the site Howell Township uses to obtain/update fingerprint list.